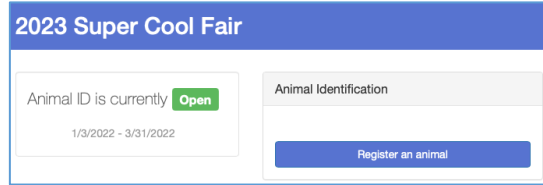


## Hartford Fair Market Hog ID Process for Exhibitors

Market Hog and Breeding Beef IDs must be submitted between April 18 and May 15, 2025. Market Hog exhibitors must also submit the Swine Tagging Form to the Hartford Fair Office by May 15, 2025. Any IDs not submitted in that timeframe will not be eligible to show at the 2025 Hartford Fair.

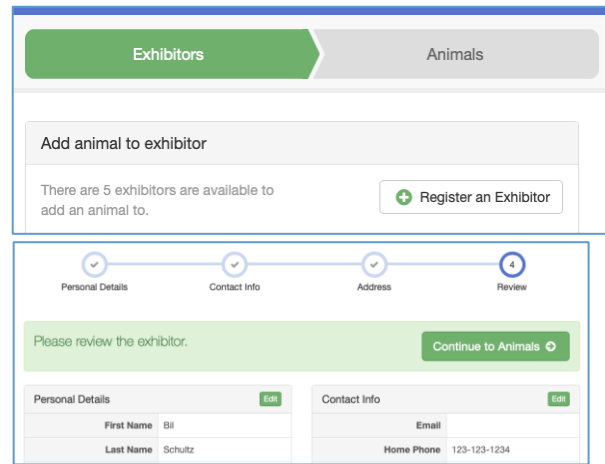
1. After logging in, the exhibitor will click on the Register an animal button. There is no option to make fair entries yet.



2. The first step is to register the exhibitor. If the exhibitor is a 4-H member, you will select their name from the imported list when you click the "Register an Exhibitor" button. If the exhibitor is an FFA member (NOT also a 4-H member), there are 3 screens to complete:

- First Name, Last Name, Birthdate, Grade – Names are required, Birthdate and Grade are controlled by your entry settings.
- Contact Info – Phone is required, email, cell phones are optional.
- Address (required)

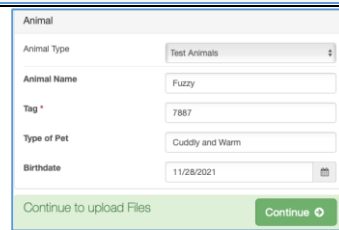
3. When those 3 screens are complete, there is a Continue to Animals button on the Review screen.



4. The first step is to select the Animal Type to be identified.



5. After all fields are complete, the exhibitor will see a Continue to Upload Files option to upload the photos of your hog. Files uploaded must be an image file (GIF, JPG, PNG, TIFF).



6. After clicking Finish, the exhibitor is taken to a list of all exhibitors/animals for this family. There is an option beside each to Add an Animal for that exhibitor. There is also an option to Edit existing animals. To add a new exhibitor to the family, click on the green Exhibitors tab at the top of the screen.

